

BIG GROUPS FORMAT

INVITE THEM IN

8:45 AM - Teachers have all arrived. Children are beginning to arrive.

- Unlock hall and church office door.
- Turn on Lights, A/C, Heat, etc. in hall, classrooms, and bathrooms.
- Retrieve sound and video equipment from Electric Room and set up.
- Set up hall and classrooms (theme of the day, snack or craft table, etc.)
- Someone should be outside welcoming children and making connections with the parents/caregivers who are dropping them off. On first day child arrives will need parents/caregiver to come in and register their child.
- Have children check in at Registration Table. On the first day that children arrive, have their parents/caregiver fill out (or update) their child's registration form. Have registration forms from last year in alphabetical order in a folder.
- Have offering basket available for children who are coming in with offering.
- Engage children in one or more of the "Invite Them In" introductory activities. Be sure children know the LIVE BIG point of each activity. Connect with children during these activities to help if necessary but more importantly to build relationship. (Pre-K has different activities than the One Room)

9:00 AM – Official beginning for BIG GROUPS

- Continue to register/check-in children as they arrive.
- Continue to engage children in one or more of the "Invite Them In" introductory activities. Be sure children know the LIVE BIG point of each activity. Connect with children during these activities to help if necessary but more importantly to build relationship.
- Ask if anyone remembers the Bible verse of the month? Offer a small reward or treat to anyone who can repeat it from memory.
- Ask children to relate one thing they remember learning from last week's BIG GROUP. How did they live differently (or what did they do differently) this past week because of what they learned?

INTO THE BIBLE

9:15 AM – Transition to bible study time

- Show DVD clip if appropriate for the day's lesson. If no clip available for today's lesson, choose one of the other "INTO THE BIBLE" activities
- Engage children in "Hear The Bible Story" activity.
- *(Eventually you may find that you do have time to add one more "Into the Bible" activities to the day's schedule. However, at first, just stick with two.)*
- Be sure to make clear the LIVE BIG point for each activity.

INTO LIFE

9:45 AM – Transition to application time

- Choose one "INTO LIFE" activity, except "Worship Together"
- Be sure to make clear the LIVE BIG point for each activity.
- Ask each child to suggest how they might live differently (or act differently) in light of what they learned today.

BIG WORSHIP

10:00AM – See BIG WORSHIP format

- Do you have the Music CD's/DVD's?
- If necessary, do you have lyrics printed out for children to read?
- Make sure you are intentionally teaching each song to the children and encourage participation.
- Model worship.
- Connect with the children. Worship with them. Pray with them. Sing with them. ETC.

10:20 AM – Dismiss children and clean-up.

- Keep children seated until parents/caregivers come to get them.
- Again, make intentional efforts to connect with parents/caregivers.
- Make sure Projector is promptly taken into sanctuary.
- Return all sound system components to the Electric Room and lock.

10:30 AM – Join Community Worship in sanctuary.

- After Community Worship return for any additional clean-up.
- Make sure lights, A/C, Heat are off in hall, classrooms, office, and bathrooms. Shut any windows that were opened.
- Lock church office door and hall door.